

# BOMB THREAT CHECKLIST

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## CHECKLIST AND REPORT

### Instructions:

Be calm and courteous. Listen; do not interrupt the caller. Obtain as much detail as possible about the bomb and its location. Legitimate callers usually wish to avoid injury or death - request more data by expressing a desire to save lives.

**Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

### Exact words of person placing call:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Questions to ask:

1. When is the bomb going to explode?

\_\_\_\_\_

2. Where is the bomb right now?

\_\_\_\_\_

3. What kind of bomb is it?

\_\_\_\_\_

4. What does it look like?

\_\_\_\_\_

5. Why did you place the bomb?

### Try to determine Caller's identity:

Male    Female    Adult    Juvenile

Approximate Age: \_\_\_\_\_

### Voice:

Loud	Soft	High-pitched
Raspy	Pleasant	Intoxicated
Deep	Other	

### Accent:

Local            Not Local            Foreign

Region: \_\_\_\_\_

### Speech:

Fast	Slow	Distinct	Distorted
Stutter	Nasal	Slurred	Lisp

### Language:

Excellent	Good	Fair	Poor
Foul	Other		

### Manner:

Calm	Angry	Rational	Irrational
Coherent	Incoherent	Deliberate	
Emotional	Righteous	Laughing	
Intoxicated			

### Background Noises:

Office Machines	Street Traffic
Noisy Environment	Animals
Party Atmosphere	Airplanes
Factory Machines	Trains

### Additional Information:

\_\_\_\_\_

\_\_\_\_\_

### Action:

Notify your supervisor and Security Command Center immediately. Talk to no one unless instructed to do so.

Receiving Telephone Number:

\_\_\_\_\_

Telephone Extension:

\_\_\_\_\_

Person Who Received Call: